

PTL Volunteer Form

2016-2017

Per our Parent Handbook 15 service hours are required of each family (10 for single parent families) per school year. Below is a list of opportunities which will help you in fulfilling those hours.

PLEASE RETURN TO THE SCHOOL OFFICE BY FRIDAY, SEPTEMBER 2nd, 2016.

Parent Name: _____

Email Address: _____

Contact Phone Number: (_____) _____ - _____

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Please check the following areas you would be interested in serving.

Room Parent: Please choose the grade(s) that your children are enrolled in. We will contact those individuals that have been assigned this role.

P3 PK K 1st 2nd 3rd 4th 5th 6th 7th 8th

*See back of page for brief descriptions of the following tasks.

Family Movie Nights

Scholastic Book Fairs

School Auction/Dinner

Volunteer Coordinator

Parents Night Out/Cookie Walk

Fundraising Coordinator

Art To Remember Coordinator

Father/Daughter Event

Milaeger's Flower Sale Coordinator

Pizza Sale (Assist)

The Spirit Run of Racine

Room Parents: This position will serve as a liaison between the teacher and the class parents. Each teacher utilizes their Room Parent differently, so tasks will be communicated as needed to the individual.

Family Movie Nights: This position will organize our family movie nights and recruiting volunteers that are needed to help set up and clean up after the event.

Scholastic Book Fair: This event is held twice a year. Volunteers will be needed to help with the set-up and break down of the fair and working the fair when it is open before and after school. There is also a need for volunteers to work the fair during the scheduled family events.

Silent Auction/Dinner: Volunteers are needed for this event from the planning stages all the way to the day of the event. A group of people will form a committee to work together to plan the silent auction/dinner. There are several different volunteering opportunities with the auction/dinner: set up, dinner coordination, clean up, securing raffle items, etc.

Volunteer Coordinator: Assist the different committees with recruiting volunteers for the various events and tasks. Would work with coordinators of the events.

Fundraising Coordinator: The coordinator would oversee all the different fundraisers hosted by the PTL, report regular updates to the PTL board, and supply the school office with necessary information regarding the fundraisers.

Cookie Walk/Parents Night Out (New Event): Volunteers will help oversee and organize a cookie walk at the school and plan activities for children with PTL support. The volunteers will work with the PTL on this new event.

Father/Daughter Event (New Event): Volunteers needed to help with Father/Daughter event being planned for February 2017.

Art to Remember Coordinator: Oversee and organize the Art to Remember fundraiser that is scheduled for September 2016. Reports back to Fundraiser Coordinator.

Pizza Sale (Assist): Volunteers are needed to help sort the orders once they are received, as well as assist the day of pick up. This event is scheduled for January 2017.

Milaeger's Flower Sale Coordinator: Oversee and organize the Milaeger's Flower and Milaeger's Money fundraiser that is scheduled for April 2017. Reports back to Fundraiser Coordinator.

The Spirit Run of Racine: This is a 5K Run/Walk which raises money for our school. Volunteers are needed to help pack goodie bags, register participants the day of the event, hand out water, record race times, and be available for set-up/take down.