

St. John's Lutheran School

Bullying Complaint Form

This report **MUST** be completed to file a complaint relating to an incident of alleged bullying *(for the purpose of this form, bullying encompasses bullying, harassment, and discrimination)* and turned in to the school Principal.

COMPLAINANT NAME (last, first)	GRADE
VICTIM NAME (last, first)	GRADE
ACCUSED NAME (last, first)	GRADE
INCIDENT DATE	

Describe the location where the incident took place:

Describe the incident:

List all witness names and grades:

List evidence of bullying (i.e. letters, photos, etc. – attach if possible):

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature of complainant: _____ Date: _____

Be sure to attach any supporting documentation/evidence/investigation.

Date	
Action taken by principal or teacher	
Outcome	
Principal or Teacher Signature	