St. John's Evangelical Lutheran Congregation Endowment Fund Overview

**Distribution Purpose (Section II-A)**
The Endowment Fund is to receive and administer, in a God-pleasing manner, gifts and bequests primarily for:

- The enhancement and furthering of the work and ministry of St. John’s Congregation
- The enhancement and extension of the Lutheran Church—Missouri Synod
- For the benefit of other worthwhile Christian and benevolent program and projects

**Shall Not Be Distributed for (Section II-B)**
- Congregation’s operating budget
- For purposes normally covered and provided for in the operating budget except as specifically provided in the Endowment Fund Document

**Annual Distribution may include (Section II-C)**
- Income received after the $1,000,000 balance is reached
- A principal distribution of no more than 10% of the fund balance, provided such distribution shall not reduce the principal balance of the Fund below $1,000,000

**Recommendation Process (Section II-D)**
- The Endowment Committee shall make, at least annually, recommendations to the Church Council for the distribution of income and/or principal of the fund for designated uses, projects, and programs.
- Church Council shall, by simple majority vote, have the right to:
  - Approve the proposed distributions
  - Reduce the amount of or cancel any individual proposed distribution
- Church Council approved distributions shall be presented to the Voters’ Assembly. By simple majority vote, the assembly has the right to:
  - Approve the proposed distributions
  - Reduce the amount of or cancel any individual distributions

***Neither the Church Council or Voters’ Assembly have the right to increase a distribution amount, or add or substitute a particular use, project, program or receipt of any distribution.***
St. John’s Endowment Application

Name of Project or Funding Request: ________________________________

Applicant’s Name/Group: _______________________________________

Email address: ________________________________________________

Address: _____________________________________________________

Phone Number: _______________________________________________

Amount of Funding Requested: ________________________________

Please provide an overview of the project and indicate how this request will enhance the mission of the congregation and meet the criteria of the purpose of the Endowment Fund.

Describe the goal of the project, target audience, and how success of the goal will be measured.

Please attach a detailed budget or cost estimate of the project, if applicable.

Please submit this application to the church office. All applications are due by September 1st. Final approval will be made at the November Voters Meeting.

Date Approved: ____________________ Amount Approved: ________________